## Nissin Electric Group CSR Procurement Guidelines

### Requests to our Suppliers

The Nissin Electric Group aims to contribute to creating a better society and environment through our business with a firm awareness of our social responsibility. To this end, the suppliers that directly or indirectly provide their products and services for us are also required to work on the activities together with us. Therefore, we have summarized our requests to the suppliers of the Nissin Electric Group in these guidelines, and the suppliers are requested to promote compliance with them. Our suppliers are also asked to request their suppliers to comply with the guidelines.

### 1. Provision of Useful and Safe Products and Services

The Nissin Electric Group will aim to provide useful and safe products and services that will satisfy customers in all aspects including quality and cost. Therefore, our suppliers are requested to stably provide the products and services that satisfy the quality, specifications and safety standards that we require at competitive prices in the market according to the delivery schedule.

### 2. Enhancement of Technological Capabilities

We will aim to develop new and original businesses and products by using our unsurpassed creativity in meeting customer's demands. Therefore, the suppliers that provide us with products and services are also requested to be constantly committed to continual improvement of their technical capabilities, the development of new technologies and materials and the promotion and proposal of value engineering (VE).

#### 3. Promotion of Sound Business Management

We will promote continuous business interaction with the suppliers carrying out sound business operations and build mutual trust and cooperation with them. Accordingly, suppliers are requested to disclose information on their management policies and the status of business operations (including financial conditions) in a proper manner.

#### 4. Contribution to Presentation of the Global Environment

We think it is primarily important to establish a society that is sustainable and has less environmental impact. Suppliers are requested to understand it, make continuous and steady efforts to protect the environment from a global perspective and comply with the Green Procurement Guidelines of the Nissin Electric Group (Note). (Note) The guidelines have been released in our web site.

# 5. Compliance with Laws and Social Norms and Fair and Proper Business Activities

Suppliers are requested to comply with not only relevant laws and regulations (i.e. anti-monopoly laws, commercial laws, subcontract laws, foreign exchange laws, personal information protection laws, unfair competition prevention act, intellectual property laws etc.), but also social norms in the countries and regions where they are doing business.

## 6. Social Contribution and Elimination of Antisocial Forces

To create a better society, suppliers are requested to respect the culture and customs of every region where suppliers are doing business and actively contribute to the economic and social development of those regions.

We believe that we have to maintain a strong stand against any antisocial forces and groups that threaten public order and safety. Suppliers are also requested to understand it and act in the same manner.

# 7. Respect to Human Right and Considerations of Occupational Health and Safety

Suppliers are requested to respect fundamental human rights of all individuals and endeavor to make their workplace safe, sound and energetic.

The use of forced labor or child labor, inhumane treatment or discrimination of workers or illegal employment of foreign workers is not allowed. The employment conditions including wage and work environment as well as occupational health and safety standard must be compliant with laws and regulations in the countries and regions where suppliers are doing business.

## 8. Disclosure of Relevant Information and promotion of Communication with Society

Suppliers are requested to disclose useful information on their management, financial condition, environmental preservation and social contribution to their stakeholders in a proper and timely manner, and to promote good communication with society.

### 9. Maintenance of Confidentiality and Information Security

Suppliers are requested to strictly control any information obtained through business transactions with the Nissin Electric Group and maintain confidentiality, and not to disclose any of such information without our prior consent.

In addition, suppliers are requested to take protection against threats on computer network to prevent damage to themselves or others.

## 10. Prohibition of the Use of Conflict Minerals

We prohibit the use of conflict minerals and its derivatives (excluding the ones produced lawfully which are not concerned with conflict) as the policy from a humanitarian perspective point of view. Suppliers are requested to cooperate with the policy.